COMM 3880 Independent Study Request Form

1.) Read the guidelines for completing an Independent Study.
2.) Find a faculty member who will agree to work with you and supervise your Independent Study.
3.) Complete the form below, including the Independent Study Contract; obtain the signature of your faculty supervisor; and submit all documents to the Undergraduate Coordinator for approval.

Student’s Name: ___________________________ SID# ___________________________

Phone: ___________________________ Email: ___________________________

Faculty Supervisor: _______________________________________________________________________

Term: Fall 20____ Spring ____ 1st Summer 20____ 2nd Summer 20____

Class: Freshman Sophomore Junior Senior 5th year or post-bac

NUMBER OF CREDIT HOURS REQUESTED: 1 __ 2 __ 3 __

CONTRACT: Complete and attach a copy of an Independent Study contract. It must include the following:

• Title and/or Topic. What do you plan to study/learn/examine, etc.?
• Objectives. Specify what you expect to accomplish, such as developing specific skills, covering a set of scholarly literature, applying a theoretical model or whatever is appropriate.
• Assignments. Specify all learning activities. Include: (1) list of readings; (2) description of writing and/or oral assignments; (3) schedule of consultation with the faculty supervisor; (4) any other assignments, such as field work, lab work, etc.
• Final Summation: Describe the major and concluding product, such as a research paper (specify length), artifact, oral presentation or whatever is appropriate.
• Justification. Explain why you are seeking this independent study.

Student Signature: ___________________________ Date: ___________________________

APPROVAL:
Faculty Signature ___________________________ Date: ___________________________

APPROVAL:
Undergraduate Coordinator ___________________________ Date: ___________________________